

## Tri-Tech Skills Center

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| <b>Week</b>  | March 16 - June 19  |
| <b>Program</b>   | Apex/ALEKS  |
| <b>Teacher</b>   | Lesley Rutz   |
| <b>Office Hours</b>  | 8AM-9PM I am available by text. I work on texting students, files and papers for about 5 hours per day.           |
| <b>What Delivery Method(s) you are using?</b>  | Apex and ALEK on line, Microsoft Teams, texting and email.  |
| <b>How are you Communicating with families?</b>  | Texting and emailing. Two to three times per week.  |
| <b>How are you Monitoring Students? Ie spreadsheet, roster, etc. The work is not graded.</b> | I check several times per week to see who has been working online. Those who haven't are nagged by text or email. |
| <b>Learning Goals &amp; Expectations for the week</b>  | Students are expected and encouraged to work 5-6 hours per week .   |